

January 13th, 2022

A regular meeting of the Buena Vista County Landfill was held on the above date, electronically. The meeting was called to order at 6:00 PM by Chair Erik Mosbo, with the following members present via telephone: Jim Wise, Don Altena, Brian Oakleaf, Jeff Westcott, Tom Grafft, Mary Brooks and Stan Henrich. Absent: Barry Meyer, Mike White and Megan Peterson. Also present were Manager Lori Dicks, Jason Raveling from Hunzelman, Putzier & Co., Insurance Agent Clark Fort, Joe Ferris from EVORA, Tim McCarten from T.P Anderson and Attorney Gary Armstrong.

Wise moved, and Westcott seconded, to approve the agenda. Motion carried with all members voting aye. Grafft moved, and Altena seconded, to approve the minutes from the December 9th regular meeting. Motion carried with all members voting aye.

2022 Elections for the BVCSW Board, Executive Board and the CBHHWA board were held. Wise motioned to keep the Current BVCSW Board as follows: Chair – Erik Mosbo, Vice Chair – Tom Grafft, Secretary – Megan Peterson, Treasurer – Don Altena. Oakleaf seconded and the motion carried with all members voting aye.

Wise moved and Brooks seconded to elect the following for the Board's Executive Committee: Erik Mosbo, Tom Grafft, Megan Peterson, Don Altena and Brian Oakleaf. Motion carried with all members voting aye.

Oakleaf moved and Grafft seconded appointing Don Altena, Megan Peterson, Lori Dicks and Jeff Wescott to the 2022 CBHHWA (Cherokee Buena Vista Household Hazardous Waste Agency) Board. Motion carried with all members voting aye.

Tim McCarten of T.P. Anderson presented the FY21 Audit. He said it was a clean audit with no issues with internal controls and no material weaknesses. The Commission is in strong financial condition, the only item of note being the IPERS shared liability and possible changes to the Commission's proportionate share of the liability. Grafft motioned and Wise seconded to accept the Fiscal Year 2021 Audit. Motion carried with all members voting aye.

Commission Attorney Armstrong advised that Board that they have the authority to enact mask and vaccine mandates, but, due to recent rulings, are not compelled to. There was no motion for action on mandates.

Clark Fort mentioned an ICAP grant, which will be applied for and could result in \$1,000 for safety equipment, such as lock out items or safety vests.

Joe Farris, with EVORA, reported that the annual water quality report is in internal review and should be available in a week or so. They are also preparing for the upcoming report submissions to the DNR.

The Accountant's Report was prepared by Hunzelman, Putzier, & Co., and presented by Jason Raveling. The financial statement showed \$205,188 in operating receipts and \$148,558 in operating disbursements for the month of December, with \$89,416.53 still due from customers and \$417 of interest earned. The resulting increase to cash of \$57,047 brings the total Fund Balance to \$2,207,146 including \$469,141 in funds restricted for closure/post-closure. The total of the unpaid bills as of December 31st was \$191,294.94. Oakleaf moved, and Westcott seconded, to approve the unpaid bills. Motion carried with all members voting aye.

Manager Dicks presented the Manager's Report. The DNR inspection went well with no corrective measures needed. While we are down one employee, it has been busy with high tonnage flowing into the Center. The Annual Recycling and Tonnage Report was shared and there were no questions on the 2022 Commission Meeting Schedule.

The Sort Line Committee discussed two proposals for a Recycling Operations Evaluation. The Committee felt that the SCS proposal was more thorough, and while it did come with a higher cost, there were far more hours and details included in their plan.

Wise moved, and Altena seconded, to accept the proposal from SCS Engineers with a Not-To-Exceed amount of \$39,275. Motion carried with all members voting aye.

The issue of Saturday Hours of Operation was discussed. Statistics on Saturday traffic over the last 3 years was presented, showing overall low numbers as well as a recent decline. Over the last 3 years, the highest traffic day was 31 customers, with the average over the 3 years being only 12 customers a day. Over the last year, results have diminished, with only 4 Saturdays the entire year seeing more than 10 customers. The labor, scheduling and expense does not seem to be warranted. Wise moved, and Altena seconded closing the Recycling Center on all Saturdays moving forward. Motion carried with all members voting aye.

Nothing was reported during the Treasurer's Report. The next meeting will be Feb. 10, 2022 at 6:00 PM. There being no further business, Wise moved to adjourn at 7:06 pm, seconded by Oakleaf. Motion carried with all members voting aye.

Respectfully Submitted
____Brian Oakleaf____