

July 8th, 2021

A regular meeting of the Buena Vista County Landfill was held on the above date, electronically. The meeting was called to order at 6:01 PM by Chair Erik Mosbo, with the following members present electronically: Tom Grafft, Jim Wise, Barry Meyer, Stan Henrich, Don Altena, Sue Jarvis, Brian Oakleaf and Megan Peterson. Absent: Mike White and Linn Grove. The electronic meeting protocol was authorized as a result of Governor Reynolds State Public Emergency Declaration issued on March 20, 2020 and extended on September 18, 2020 in response to the COVID-19 pandemic and referencing Iowa Code 29C.6(6) and Iowa Code 21.8, 26.12, and 414.12 in relation to open meeting laws. Also present were Manager Lori Dicks, Commission Attorney Gary Armstrong, Brian Rath from EVORA, Insurance Agent Clark Fort, Jason Raveling from Hunzelman, Putzier & Co. and Kevin Neuroth from Garbage Hauling Services.

Jarvis moved, and Meyer seconded, to approve the agenda. Motion carried with all members voting aye. Altena moved, and Peterson seconded, to approve the minutes from the June 10th regular meeting. Motion carried with all members voting aye. Brian Rath from EVORA presented the Engineer's report, sharing that Lauren Norland had moved to a different district and he would be stepping in. There was little new to report, but the June sampling and levels data are in for the Annual Report which should be available for the next meeting.

Jason Raveling presented an Engagement Letter for Fiscal Year 2022 Services. There were no material changes to the scope of services and the fee structure would not change. Grafft moved, and Jarvis seconded, to accept and sign the Engagement Letter. Motion carried with all members voting aye.

The Accountant's Report was prepared by Hunzelman, Putzier, & Co., and presented by Jason Raveling. The financial statement showed \$110,982 in operating receipts and \$135,867 in operating disbursements for the month of June, with \$98,862.38 still due from customers and \$432 of interest earned. The resulting decrease to cash of \$24,453 brings the total Fund Balance to \$2,006,027, including \$468,955 in funds restricted for closure/post-closure. The total of the unpaid bills as of June 30st was \$177,509.90. Jarvis moved, and Wise seconded, to approve the unpaid bills. Motion carried with all members voting aye.

Manager Dicks presented the Manager's Report. Catching up on the pile is still a priority. The new scale software is only waiting on an internet connection and should be complete by August 1st. The minutes for the CB Household Hazardous Waste Agency meeting were also presented. Kathleen Hennings from the DNR is scheduled to visit on July 9th. The hauling contract with Koster was revisited, along with the possibility of rebidding. After discussion, Peterson moved, and Altena seconded, to extend the current agreement with Koster. Motion carried with all members voting aye. The natural wind break options are still being discussed with Joyce's. The fencing has not started, but is on the radar.

Don Altena presented the Treasurer's Report. For the fiscal year we saw an increase of cash versus the budget and continue to see good cash flow moving forward. It was noted the lifespan of the Carroll Landfill is getting shorter and a new sorting line, new process and further buy-in from the public could be needed.

Manager Dicks presented current wage information as well as calculations of possible rate changes. Again, the Commission discussed the need to hire and retain great employees and show our appreciation for the hard work and success that the Recycling Center's staff and management have provided. Henrich moved, and Jarvis seconded, to increase all employee pay rates by 3% and to also give an across the board \$1.00 an hour increase. Motion carried with all members voting aye. On the separate issue of Manager Compensation, Oakleaf moved and Altena seconded to increase the Manager's salary by \$5,000 annually, amounting to \$75,000 for the 2022 Fiscal Year. Motion carried with all members voting aye.

The next meeting will be August 12th at 6:00 PM. A larger venue, such as King's Pointe resort will be identified for the meeting and finalized before publication of the agenda. There being no further business, Jarvis moved to adjourn at 7:00 pm, seconded by Peterson. Motion carried with all members voting aye.

Respectfully Submitted
____Brian Oakleaf____